

**VISALIA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
WEDNESDAY, August 21, 2019 9:00 A.M.
MINUTES**

The meeting of the Board of Trustees was called to order at 9:05 a.m. by Chairperson Ouzounian. Other Board members present were; Philpot, Johnson, Link and Felts. Summers, DM was present. One member of the public was in attendance.	CALL TO ORDER AND RECORD OF ATTENDANCE
No comments	Public Comment
MMSC with the correction to change Johnson to Link and Board to Vice in the signature section. (Johnson/Philpot) All ayes.	Approval of Minutes regular meeting on 6-26-19
Summers gave the report and update along with her recommendations for moving forward. MMSC with the addition of trying to get volunteers from the public to assist with the clean-up. (Johnson/Link) All ayes.	Mosquito abatement update and report
Entered closed session at 9:20am Out of closed session at 10:20am	Closed Session, Public Employee performance evaluation response. And, Conference with legal counsel re: existing litigation case # VCF360063
MMSC (Link/Philpot) All ayes. Place Manager salary range and steps on next agenda.	Announcement from closed session
The report was presented. Investment account statements will be made available at meetings each quarter and Financial Oversight Committee will request exit interviews with the auditor.	Report on CSDA workshops attended b Summers
MMSC (Link/Philpot) All ayes. To add mandatory vacations to policy as presented.	Addition of mandatory vacations to policy
Link left the meeting at 10:45am	
Summers gave her report. There are 3 properties that may be for sale on Rinaldi.	Manager Report including Strategic Plan items
Summers presented the reports.	Burial count and workload report
MMSC (Johnson/Felts) All ayes. Accept Financial reports and credit card review as presented.	Financial Reports and Credit Card review
Board consensus to number each page of the board packet. The transfer of \$20,000 from the Pre-need account was discussed. Additional security lighting is being looked into for the VMG and the Pavilion.	Other Board Matters
There being no further business the meeting was adjourned at 11:17 am.	Adjournment
Date: 8-21-19	
George Ouzounian, Board Chair	
Cindy Summers, District Manager	