

**VISALIA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
WEDNESDAY, September 25, 2019 9:00 A.M.
MINUTES**

<p>The meeting of the Board of Trustees was called to order at 9:04 a.m. by Chairperson Ouzounian. Other Board members present were; Philpot, Johnson, Link and Felts. Summers, DM was present. No members of the public were in attendance.</p>	<p style="text-align: center;">CALL TO ORDER AND RECORD OF ATTENDANCE</p>
<p>None</p>	<p style="text-align: center;">Public Comment</p>
<p>MMSC accept as presented. (Link/Felts) All ayes.</p>	<p style="text-align: center;">Approval of Minutes regular meeting on 8-21-19</p>
<p>Kris Gray updated the board on the software install scheduled for today and his commitment to the cemetery for a successful transition from the current cemetery system. The new computer equipment will be installed this afternoon as well.</p>	<p style="text-align: center;">Update and report from Kris Gray Re: Osiris software install</p>
<p>Entered closed session at 9:15am Out of closed session at 10:17am</p>	<p style="text-align: center;">Closed Session, District Manager salary schedule, existing litigation case # VCF360063 and purchase of 618 N Rinaldi</p>
<p>MMSC Direction to real estate broker Jason Hutton to include an addendum to the offer on 618 N. Rinaldi that includes all of the following; This is the best and final offer, \$100,000. The cemetery cannot go higher or could be considered gift of public funds. If the property needs to be taken by eminent domain at some point, the extra \$4,000 above the value would be used for costs associated with that action. Advise the owners to please review with legal counsel. Give them until 2 pm on the 10th day to accept the offer or it will be off the table. (Johnson/Philpot) All ayes. MMSC Retro the District Manager's salary back to 7-1-19 in the full amount of the step raise \$97,760 and then abolish the steps and have the personnel committee set up a range for the District Manager salary. Place Manager salary range on next agenda. (Johnson/Philpot) all ayes.</p> <p>Salas – deceased, had been on the Personnel committee with Philpot. MMSC to appoint Felts to take her place. (Johnson/Link) all ayes.</p>	<p style="text-align: center;">Announcements from closed session</p>
<p>MMSC to accept changes to the Bereavement Policy as presented. (Philpot/Felts) MMSC to accept the Drug and Alcohol Policy as presented. (Link/Johnson) All ayes</p>	<p style="text-align: center;">Policy updates</p>
<p>MMSC to change the November meeting date to the 20th. (Philpot/Felts) All ayes MMSC to go dark in December (Link/Felts) All ayes</p>	<p style="text-align: center;">November and December meeting dates</p>

