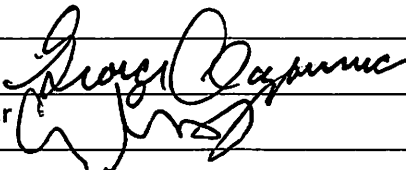


**VISALIA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
WEDNESDAY, November 20, 2019 9:00 A.M.
MINUTES**

The meeting of the Board of Trustees was called to order at 9:05 a.m. by Chairperson Ouzounian. Other Board members present were; Philpot, Link and Felts. Johnson was not present (approved absence) Summers, DM was present. 1 member of the public was in attendance plus Rob Dennis, Auditor and Jason Hutton, Real Estate Broker.	CALL TO ORDER AND RECORD OF ATTENDANCE
No comments	Public Comment
MMSC accept as presented. (Philpot/Felts) All ayes.	Approval of Minutes regular meeting on 10-30-19
Into closed session at 9:10am Out of closed session at 9:24am Announcements in open session: There will be a Special Meeting on Dec. 2 nd to further discuss 916 N. Rinaldi. MMSC To accept District Manager salary range as presented. (Philpot/Link) All ayes.	Closed Session 916 N. Rinaldi with RE negotiator Jason Hutton and District Manager Salary Range
Auditor Rob Dennis presented the audit. There are good deposit controls, receipting, documentation and segregation of duties. He gives a good and clean opinion. The chart of accounts is a work in progress; the district had a good operating year and positive operating actions. MMSC to accept the audit report. (Link/Felts) All ayes.	Presentation of Annual Audit
MMSC to move investments from Wells Fargo Advisors to Sandra Wheeler at Stifel. (Philpot/Felts) All ayes.	Investment Advisor Update and Report
Summers gave her report	Manager and Strategic Plan report
Summers gave her report.	Burial count and workload report
MMSC Accept Financial reports and credit card statement as presented. (Link/Felts) All ayes.	Financial Reports and Credit Card review
The grant for a lawn mower was approved. VPCD picture is in the CAPC calendar.	Other Board Matters
There being no further business the meeting was adjourned at 10:50 am.	Adjournment
1-29-20	
George Ouzounian, Board Chair 	
Cindy Summers, District Manager 