

**VISALIA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
WEDNESDAY, April 29, 2020 9:00 A.M.
In Cemetery Chapel – trustees via teleconference due to COVID 19
MINUTES**

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| <p>The meeting of the Board of Trustees was called to order at 9:012 a.m. by Chairperson Ouzounian. Other Board members present were; Philpot, Link, Johnson and Felts (all by teleconference). Summers, DM and Ron Greenlee, Grounds and Facilities Supervisor were present in the chapel.</p> | <p>CALL TO ORDER AND RECORD OF ATTENDANCE</p> |
| <p>No comments.</p> | <p>Public Comment</p> |
| <p>MMSC accept the minutes of the regular meeting on 3-25-2020 as presented. (Johnson/Felts) All ayes.</p> | <p>Approval of Minutes for meeting on 3-25-20</p> |
| <p>Due to the limitation of only 5 numbers per conference call – Mark gave an update to Summers that she presented. The premium is slightly higher, mostly due to our workers compensation EXMOD. GSRMA values the VPCD and would like to stay on as our insurer. MMSC to continue on with GSRMA. (Philpot/Link) Ayes.</p> | <p>Mark Marshal by teleconference – GSRMA policy annual update</p> |
| <p>Summers gave an update on the procedures due the COVID-19 virus executive orders and guidance from the CDC and County health officials.</p> | <p>COVID 19 procedures and update</p> |
| <p>Consensus to accept proposal as presented to use Building Maintenance Company for office cleaning.</p> | <p>Office Cleaning Proposals</p> |
| <p>MMSC to accept the changes as presented. (Philpot/Felts) All ayes.</p> | <p>Investment Policy Update</p> |
| <p>Summers gave her report.</p> <p>MMSC to make an offer with 2 options on 822 N. Rinaldi, \$300,000 subject to appraisal or trade for Goshen apartments. (Johnson/Felts)</p> <p>Board chair Ouzounian requested Summers get a bid for a tall light at the pump house in D Block.</p> <p>Summers to submit a request to Visalia Police Department to discuss patrols at night and general security issues.</p> <p>MMS To accept the \$17,099 ^{and Felts} 35 bid for lights in the VMG. (Johnson/Felts) WITHDRAWN by Johnson/Chairman Ouzounian appointed Johnson to look into alternatives with Summers and if something is found before the next meeting, email for consensus of the board to move forward with the solution.</p> | <p>Manager and Strategic Plan report</p> |
| <p>Summers gave her report.</p> | <p>Burial count and workload report</p> |

