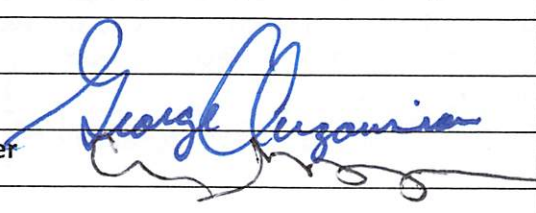


**VISALIA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
WEDNESDAY, June 24, 2020 9:00 A.M.
In Cemetery Chapel – with option via teleconference due to COVID 19
MINUTES**

The meeting of the Board of Trustees was called to order at 9:05 am by Chairperson Ouzounian. Other Board members present were; Philpot, Link, Johnson and Felts. Summers, DM was present. 1 member of the public was present. No one joined by teleconference.	CALL TO ORDER AND RECORD OF ATTENDANCE
None	Public Comment
Patrick Lozano with Eshlon security gave his presentation in regards to security at the cemetery. He discussed the homeless issue which is also a mental health and drug issue. His opinion is to lock the gates, put lights up on the south west side and the north east side and consider rock guards to protect the lights at the VMG. Sgt. Miller said any extra lighting is a benefit, locking up is helpful, but if they want to get in, they will get in. Many of the homeless carry bolt cutters. He said that the no bail issue has been a problem, but that is getting better. He feels we are doing the best we can do with calling TEP on a consistent basis and feels any lights and fences we can put up will be in our best interest.	Sgt. Brent Miller, VPD – HOPE Team
MMSC Add item to the agenda – Elect new officers Philpot/Johnson All ayes	
Entered Closed session at 9:44 am DM Summers was asked to leave the closed session. The Board came out of closed session at 10:14am. Chairman Ouzounian made the announcement that the evaluation was done as it pertains to policy.	Closed session, District Manager Evaluation Announcement
MMS Salary increase of 2.5% and not extra hours off. Philpot/Felts After discussion regarding cemetery and special district budgetary concerns, DM Summers asked for clarification on a few points in the evaluation and she asked the Board to reconsider the extra time off. Philpot withdrew her motion and Felts withdrew her second. MMSC to salary increase of 2.5% and to move DM Summers to the next level of vacation earnings for 5 more days per year. Philpot/Felts All ayes.	Salary of District Manager
The evaluation was summarized by DM Summers and discussed by the Board.	Evaluation of Board by District Manager
The budget was presented with the changes approved at the last meeting.	Budget with summary page
The policy was presented with the changes approved at the last meeting.	Non-resident policy
Written reports were presented for review. Board requested that DM Summers investigate costs of changing payroll from semi- monthly to bi-weekly.	CAPC attendees reports
The plan was reviewed and DM Summers was requested to change the dates of the plan, change the mural time line to ongoing, and remove the	Review of approved strategic plan

word secretary.	
The report was reviewed and DM Summers was asked to research and report back on requesting Good Works Money from the County.	Manager and Strategic Plan report
MMSC Approve minutes as presented. All Ayes	Minutes of 5-27-20
MMSC Chair Tom Link, Vice Chair Geneva Philpot and Secretary Tom Johnson all for 1 year terms. Philpot/Felts All ayes	Election of Officers
Summers gave her report.	Burial count and workload report
MMSC Accept Financial reports and credit card statement as presented. (Johnson/Felts) All ayes.	Financial Reports and Credit Card review
DM Summers to make pending technical changes to the conflict of interest policy, Trustee Philpot to remove the red from the EE/Trustee reimbursement policy, DM Summers to reword the Lay Off policy for non-union. DM Summers and Trustee Philpot to meet and insure all polices in the binder are up to date.	Review of Policies
None	Other Board Matters
There being no further business the meeting was adjourned at 1:10 pm.	Adjournment
7-29-20	
George Ouzounian, Board Chair	
Cindy Summers, District Manager	