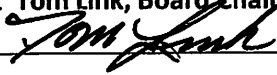


**VISALIA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
WEDNESDAY, January 27, 2021 9:00 A.M.
In Cemetery Chapel – with option for in person or via Zoom due to COVID 19
MINUTES**

The meeting of the Board of Trustees was called to order at 9:12 am by Chairperson Link on Zoom. Other Trustees present through Zoom; Johnson and Ouzounian. Felts and Philpot were present in the chapel along with Summers, DM.	CALL TO ORDER AND RECORD OF ATTENDANCE
None	Public Comment
MMSC Approve as presented. Felts/Philpot all ayes.	Minutes from Regular Meeting 12-9-2020
<ol style="list-style-type: none"> 1. No action 2. Reviewed, no action 3. Reviewed, no action 4. Reviewed – added Trustee Succession Planning, move shop gate to the bottom of the project list and update the estimated costs per the RFP, add “under surveillance” signs and continue smart water use on newly purchased items. 5. Review with this month’s count and report 6. MMSC Demolish 712 N. Turner and use as Avenue of Flags wagon yard. Philpot/Felts All ayes. 	Tabled items <ol style="list-style-type: none"> 1. Shop gate 2. Review Purchase, Bidding, Contract Policy 3. Graves and expansion needs report 4. Review Strategic Plan and Long Range Planning/Project list 5. Burial Count & Workload Report 6. Demolish or Repair of 712 N. Turner
MMSC Nominate Ouzounian to be a Special District Representative on the Tulare County Redevelopment Agency Oversight Board. Philpot/Johnson All Ayes.	LAFCO nomination
MMSC Vote for all 5 incumbents on the ballot. Johnson/Ouzounian All Ayes.	CAPC Ballot
Summers gave her report and reviewed the budget to actuals. Expense is very close to budget and the income is substantially more than expected. No action.	Mid-year Budget Review
Summers gave her report. The Board discussed bank change issues, lunch meetings for staff, the availability of niches and the need for companion niches. An inventory of available niches was requested.	Strategic Plan and Managers Report

<p>Summers gave her report.</p>	<p>Burial Count and Workload report for October, November and December</p>
<p>Summers gave her report. MMSC to accept the reports as presented. Ouzounian/Johnson All ayes.</p>	<p>Financial Reports and Credit Card review</p>
<p>Discussion regarding the use of Smart Water on more tools/equipment. Philpot reported she attended a zoom meeting with Assemblyman Mathis regarding Public Cemeteries. Summers reported that the credit card use is VERY high. Discussion regarding the need to be proactive in the search for a successor Board Trustee including inviting them to meetings to be sure they are interested in what we do. Summers to email the Sexual Harassment Prevention Zoom meeting invitation to all Trustees. This is required training this year.</p>	<p>Other Board Matters</p>
<p>There being no further business the meeting was adjourned at 11 am.</p>	<p>Adjournment</p>
<p>2-24-2021 Tom Link, Board Chair</p> 	<p>Cindy Summers, Dist. Manager</p> 