VISALIA PUBLIC CEMETERY DISTRICT
1300 W. GOSHEN AVE, VISALIA, CA 93291 (559) 734-6181
REGULAR BOARD OF TRUSTEES MEETING
Wednesday, December 17th, 2025 – 9:15 A.M.

Cemetery Office Board Room

MEMBERS OF THE PUBLIC MAY COMMENT ON ANY ITEM NOT ON THE AGENDA THAT IS WITHIN THE JURISDICTION OF THE BOARD. Under State law, matters presented during public comments cannot be discussed or acted upon by the board in this meeting.

1. **For items on the agenda, the public is invited to make comments during the public comment period.**
2. **Any person addressing the board will be limited to a maximum of five (3) minutes. Public comments will be limited to a total of 15 minutes during the public comment period.**
3. **If more than 3 people wish to comment, then time will be divided equally between all people wishing to speak so that everyone has an opportunity to address the Board.**
4. **For items appearing on the agenda, the public is invited to make comments when the item comes for Board consideration. The public may have an opportunity to speak, and any person addressing the Board will be limited to a maximum of three (3) minutes, with a total of fifteen (15) minutes allotted for the Public Comment Period. Comments should be relevant to matters within the Board's subject matter jurisdiction and not repetitive of previous speakers. If you wish to agree with a previous speaker, you may state so on the record.**

AGENDA

CALL TO ORDER, ROLL CALL, FLAG SALUTE, MOMENT OF SILENCE, PUBLIC COMMENT

ACTION ITEMS: OPEN SESSION AGENDA ITEMS

1. Review and approve consent calendar – Meeting minutes, Regular 11/19/25, burial count, workload report, monthly OT, Manager report, Rental properties.
2. Approve the 2024 – 2025 Financial Audit.
3. Update the Trustees on the progress of the Employee Handbook. PC Philpot/Link & DM Lopez
4. Update to the property at 1004 N. Turner and 914 N. Rinaldi.
5. Review and approve financial and credit card statements for November 2025.
6. Update to the Westside expansion project.
7. **CLOSED SESSION – Conference with legal counsel – Anticipated Litigation – 1 Case**
8. Review and approve the CSDA six-month free membership. Trustee - Philpot
9. Other Board Matters and Adjournment.

ALL WRITINGS, MATERIALS, AND INFORMATION PROVIDED TO THE BOARD FOR THEIR CONSIDERATION RELATING TO ANY OPEN SESSION AGENDA ITEMS OF THE MEETING ARE AVAILABLE FOR PUBLIC INSPECTION DURING NORMAL BUSINESS HOURS AT THE ADMINISTRATION OFFICE OF THE DISTRICT LOCATED AT 1300 W. GOSHEN AVE, VISALIA CA. 93291

CLOSED SESSIONAS PROVIDED IN THE RALPH M. BROWN ACT, GOVERNMENT CODE 54950 ET SEQ. THE BOARD MAY MEET IN CLOSED SESSION WITH MEMBERS OF ITS STAFF, EMPLOYEES, AND ITS ATTORNEYS. THESE SESSIONS ARE NOT OPEN TO THE PUBLIC AND MAY NOT BE ATTENDED BY MEMBERS OF THE PUBLIC. THE MATTERS THE BOARD WILL MEET ON IN CLOSED SESSION REQUIRE IMMEDIATE ATTENTION AND ARISE AFTER THE POSTING OF THE AGENDAS. ANY PUBLIC REPORTS OF ACTION TAKEN IN THE CLOSED SESSION WILL BE MADE PER GOVERNMENT CODE 54957.1

IN COMPLIANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE BOARD OFFICE AT (559) 734-6181