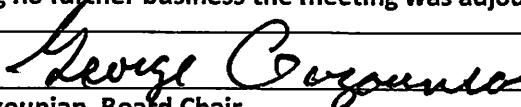
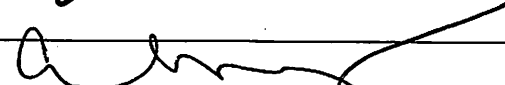


**VISALIA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
WEDNESDAY, May 27, 2020 9:00 A.M.
In Cemetery Chapel – trustee option via teleconference due to COVID 19
MINUTES**

<p>The meeting of the Board of Trustees was called to order at 9:03 a.m. by Chairperson Ouzounian (by phone). Other Board members present by phone were; Philpot, Link, and Felts. Johnson was present in person along with Summers, DM and Kris Petersen, Counsel for the District. No members of the public were present.</p>	<p style="text-align: center;">CALL TO ORDER AND RECORD OF ATTENDANCE</p>
<p>Summers gave a statement from Sgt. Brent Miller of the Hope Team of the Visalia Police Department. He was unable to attend in person. He wanted the board to know he appreciates the cemetery staff for letting them in to eat lunch, use the bathrooms and they accommodate the police department as they can and the police department will continue to help us out as best they can. He will try to attend the next meeting in person.</p>	<p style="text-align: center;">Public Comment</p>
<p>MMSC accept the minutes of the regular meeting on 4-29-2020 as amended with "and Felts" added to the withdrawing of a motion. (Philpot/Felts) All ayes.</p>	<p style="text-align: center;">Approval of Minutes for regular meeting on 4- 29-20 and from the Financial oversight committee meeting on 5-13-20</p>
<p>MMSC accept the minutes of the Financial oversight committee meeting on 5-13-20 as presented. (Johnson/Ouzounian) Philpot abstained. Ayes by Ouzounian/Johnson/Link/Felts.</p>	<p style="text-align: center;">Approval of Minutes for regular meeting on 4- 29-20 and from the Financial oversight committee meeting on 5-13-20</p>
<p>Entered Closed session at 9:11am Out of Closed session at 9:27am Announcement - The Board requested counsel to send a strongly worded letter to the District Attorney explaining the concerns about the continued draw on public funds and to ask for a preferential trial setting date for these reasons. MMSC (Johnson/Philpot) All ayes</p>	<p style="text-align: center;">Closed session with legal counsel – existing litigation VCF3600063</p>
<p>Board took no action, any discussion on this item to be done with item # 4 (proposed budget)</p>	<p style="text-align: center;">West Side Fence Project</p>
<p>MMSC For burials that include pre-need payments, if the deceased has not lived in the district for 5 years or more; the non-resident fee will not be waived. (Johnson/Link) 3 Ayes Johnson, Link and Ouzounian - 2 Nos Felts and Philpot</p>	<p style="text-align: center;">Non-resident fees</p>
<p>Link recused himself - he has a relative that works for Geiger Electric. MMSC to accept the bid for \$10,678.48, from Geiger Electric (Philpot/Felts) 4 Ayes - Johnson, Felts, Philpot and Ouzounian</p>	<p style="text-align: center;">West side Light Pole bid</p>
<p>MM (Philpot) to set a Special Meeting on June 10 with the Trustees waiving their meeting fees to review policies; there was no second. After discussion Philpot pulled the motion and Chairman Ouzounian requested that policy review be placed on the agenda for the next regular meeting and expect that the regular meeting will go long so we will include lunch.</p>	<p style="text-align: center;">Proposed budget 20/21 with the strategic plan, project list, wage scale and fee schedule</p>
<p>MMSC to change the number of trustees attending training from 2 to 3. (Philpot/Johnson) DM Summers stated that this will increase the total</p>	

<p>budget by \$3,000. All ayes.</p> <p>MMSC (Johnson/Link) To accept the budget as amended including; the strategic plan, project list, wage scale and fee schedule as presented. All ayes.</p>	
<p>MMSC (Johnson/Felts) to adopt the revised policy as presented. All ayes.</p>	<p>Reserve Fund Policy</p>
<p>MMSC (Philpot/Link) to give permission for DM Summers to run for the PCA Board. All ayes.</p>	<p>Manager and Strategic Plan report</p>
<p>MMSC (Link/Felts) to accept the report as given. All ayes.</p>	
<p>Summers gave her report.</p>	<p>Burial count and workload report</p>
<p>MMSC Accept Financial reports and credit card statement as presented. (Philpot/Johnson) All ayes.</p>	<p>Financial Reports and Credit Card review</p>
<p>Philpot requested that all Trustees get her the information for the Manager's evaluation since it will be presented at the next regular meeting.</p> <p>DM Summers advised that she would be off work and out of town from June 1 to June 5.</p> <p>Ouzounian reminded everyone that the June meeting was expected to go long, lunch will be brought in, we will be reviewing our policies.</p> <p>The trustees discussed their desire to meet in person in June.</p>	<p>Other Board Matters</p>
<p>There being no further business the meeting was adjourned at 11:16 am.</p>	<p>Adjournment</p>
<p>5-27-20 </p>	
<p>George Ouzounian, Board Chair</p>	
<p>Cindy Summers, District Manager </p>	