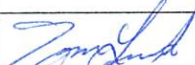
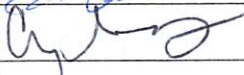


**VISALIA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
WEDNESDAY, July 29, 2020 9:00 A.M.
In Cemetery Chapel – with option via teleconference due to COVID 19
MINUTES**

The meeting of the Board of Trustees was called to order at 9:04 am by Chairperson Link. Other Board members present were; Philpot, Ouzounian, Johnson and Felts. Summers, DM was present. 2 members of the public were present. No one joined by teleconference.	CALL TO ORDER AND RECORD OF ATTENDANCE
None	Public Comment
MMSC to accept the minutes as presented. Johnson/Ouzounian All ayes.	Minutes from the regular meeting held on June 24, 2020
Mir Bear-Johnson from Delta Vector explained the benefits of spraying as a longer term solution to the mosquitoes in the cemetery. MMSC for Delta Vector to do the spraying and the Visalia Public Cemetery to pay for the chemical. Johnson/Felts All ayes.	Delta Vector
Entered Closed session at 9:15am. Out of closed session at 9:21am. No action and no announcement.	Closed session, with Real Estate Negotiator, Jason Hutton Re: 1018 W. Goshen Announcement
Ben Giuliani, Executive Director gave a presentation on LAFCO's role as it pertains to the cemetery.	Presentation by LAFCO
MMSC Table to next meeting to give the Personnel Committee time to investigate. Philpot/Ouzounian All ayes.	Holiday policy to add Christmas Eve
MMSC To accept the update of the policy as presented. Johnson/Ouzounian All ayes.	Update Reduction in work – layoff policy
Discussion regarding changes needed to the contract, this item to be placed on the next agenda.	District manager contract
DM Summers presented a cost analysis per Board request. MMSC to leave payroll as is. Philpot/Ouzounian All ayes.	Change from semimonthly to bi weekly payroll
MMSC to accept Ramos Fencing bid. Have staff open all walking gates each morning Monday through Friday and lock the east and west gates at the end of the work day. Have security lock the north and south gates at dusk Monday through Friday. Place signs at each gate prior to the closings to advise the public of the closure times and dates. Have the signs done in English and in Spanish. Johnson/Philpot All ayes.	RFP for fence walking gates
The Board agreed to have DM Summers address City Counsel at Public Comment in support of The Hope Team.	District Manager to address City Counsel in support of The Hope Team
DM Summers gave her report.	Report on Good Works money from Tulare Co.

<p>MMS To move Vets Wall fund to Stefil. Johnson/Ouzounian After discussion Johnson withdrew his motion and Ouzounian withdrew his second. The Board requested that DM Summers investigate CD rates at Union Bank and others to see if we could find better returns on our own. Table this and bring back on the next agenda.</p>	<p>Move Vet's Wall Fund to Stifel</p>
<p>MMSC Vote for all 3 candidates and yes to the change to the by-laws. Philpot/Felts All ayes.</p>	<p>Vote for PCA Board</p>
<p>The year-end budget to actual and the profit and loss previous year comparison were reviewed and discussed. Board requested that a bid for removing the wire fencing around the bathrooms and replacing with iron door gates be brought to the next meeting.</p>	<p>Year-end budget to actual review</p>
<p>MMSC DM Summers to write a letter to The Board of Supervisors regarding the disadvantages of the current terms of the Trustees, ask that 1 or 2 terms end in a year not 3 and 2. Have Chairman Link sign the letter. Philpot/Johnson All ayes. MMSC to accept the bid for the D Block pump from Ingram Equipment. Ouzounian/Felts All ayes.</p>	<p>Manager Report and Strategic Plan items</p>
<p>Summers gave her report.</p>	<p>Burial count and workload report</p>
<p>MMSC To use \$2,000 each month from the rent income to improve the image of the houses by painting and other beautification projects. Johnson/Philpot All ayes. MMSC To accept Financial reports and credit card statement as presented. (Johnson/Felts) All ayes.</p>	<p>Financial Reports and Credit Card review</p>
<p></p>	<p></p>
<p>Consider painting of Turner gate, placing identifiers on all small tools, using darker pen on notes on the credit card statement. The district received a code enforcement letter regarding the high volume of calls to VPD.</p>	<p>Other Board Matters</p>
<p>There being no further business the meeting was adjourned at 11:55am.</p>	<p>Adjournment</p>
<p>8-26-20</p>	<p></p>
<p>Tom Link, Board Chair</p>	
<p>Cindy Summers, District Manager</p>	
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