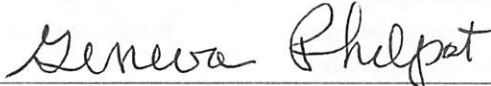



**VISALIA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES REGULAR MEETING
WEDNESDAY, July 28, 2021 9:00 A.M. Cemetery Office**

All attendees to enter through back door – non-vaccinated attendees to wear masks and distance themselves 6 feet from other attendees.

MINUTES

<p>The meeting of the Board of Trustees was called to order at 9:05 am by Chairperson Philpot. Other Trustees present; Felts and Johnson. Trustees Ouzounian and Link were absent, excused. Also present were District Manager Summers, Employee Domingo "Will" Lopez, Mikalya Gutierrez, Mural Artist and Sandra Wheeler from Stifel. There were 5 members of the public in attendance.</p>	<p>CALL TO ORDER AND RECORD OF ATTENDANCE</p>
<p>MMSC Felts/Johnson To accept minutes as presented. All ayes.</p>	<p>Minutes from 6-30-2021</p>
<p>Steve Present introduced himself from Tulare Cemetery. He voiced concerns about social media comments made by Chairperson Philpot. He stated that Tulare Trustee Aguilar had been censured by a 4-0 vote. He read comments that had been posted and said he resents them and wishes they would stop.</p> <p>Xavier Avila introduced himself from Tulare Cemetery and stated that he was here speaking as a private citizen. He said that Philpot's comments were coming from information she gets from Aguilar, and he feels they are undermining the confidence of the community in the Tulare Cemetery, and he wants the comments to stop.</p> <p>Linda McCoy introduced herself as a member of the audit committee for Tulare Cemetery. She stated that the Grand Jury reviewed and reported on information sent by Board Members. She said there will be a forensic audit conducted for the year of transition of the old manager and the Board and that it is for the year in which Trustee Gilson worked in the office. She said she was upset about things said by Philpot. She stated that the Tulare Cemetery finances were fine, and she asked that Philpot stop her comments.</p>	<p>Public Comment</p>
<p>Mikayla Gutierrez presented 2 designs using flowers and a more defined path in the middle. The trustees asked her to use California poppies and to bring the design back to the next meeting using color.</p>	<p>Silent Hearts Mural</p>
<p>Sandra stated that interest rates had been on target to rise to about 3% but COVID knocked them back to 0. It is expected that interest rates will hover just over 0 through 2022 and maybe till 2023. Our bond laddering strategy has offset the interest rate volatility. The portfolio has a current yield of 2.25%. The cemetery has a lot of liquidity needs coming up for projects. The percentages are all in line with policy. The performance report shows our portfolio up net 2.66% annual since moving from WFA to Stifel.</p>	<p>Annual Investment report with Sandra Wheeler from Stifel</p>
<p>Discussion included opening restrooms with procedures to be determined by staff. Report back to board. Get bids for removing the security wire fencing and replacing with wrought iron.</p>	<p>Public Restrooms</p>

MMSC to reword the policy with edits made by Johnson. Johnson/Felts All ayes.	Flower/Mosquito abatement policy
MMSC Approval to purchase telehandler from Kaweah Lift, Inc. and instead of trading in, try to donate the old vehicles to a smaller cemetery. Johnson/Felts. All ayes.	Telehandler Purchase
Discussion regarding flooring, pew cushions, painting and the glass front niches.	Chapel Upgrades
A suggestion was made to use the chapel in the logo. A draft will be brought to the next meeting.	LOGO
MMSC to limit employee housing to a total of 4 employees at a time with the rent amount to be decided upon and approved by the Board of Trustees. Johnson/Felts All ayes.	Employee Rentals
MMSC to accept the policy as presented. Johnson/Felts All ayes.	Property Acquisition and Purchase Policy
Summers gave her report.	Year-end Budget to Actual
Summers gave her report.	Strategic Plan and Managers Report
Summers gave her report.	Burial Count and Workload report for June
MMSC Felts/Johnson Accept as presented. All Ayes. Suggestion to have those using credit card to initial the receipt.	Financial Reports and Credit Card Statement
The Board and the DM will be attending the CAPC Educational and Area Meeting in SLO in October, registration and travel packets were given to the Trustees in attendance. Board member succession was discussed. DM Summers shared an email regarding Domingo Lopez's helpfulness and good service.	Other Board Matters
There being no further business the meeting was adjourned at 1:52 pm.	Adjournment
 8-25-2021 Geneva Philpot, Board Chair	 Cindy Summers, Dist. Manager