

**VISALIA PUBLIC CEMETERY DISTRICT  
BOARD OF TRUSTEES REGULAR MEETING  
WEDNESDAY, June 30, 2021 9:00 A.M. Cemetery Office**

**All attendees to enter through back door – non-vaccinated attendees to wear masks and distance themselves 6 feet from other attendees.**

**MINUTES**

<p>The meeting of the Board of Trustees was called to order at 9:03 am by Chairperson Link. Other Trustees present; Felts, Philpot, Ouzounian and Johnson. Also, present were District Manager Summers, Employee Domingo "Will" Lopez, Mikalya Gutierrez, Mural Artist and 2 employees from Delta Vector. There were 5 members of the public in attendance.</p>	<p style="text-align: center;"><b>CALL TO ORDER AND RECORD OF ATTENDANCE</b></p>
<p>A member of the public stated she was in attendance on behalf of Missy and Michael Cheek. They are upset about not being able to put items out and it is interfering with their grieving process. Another stated they were here every day and she explained that it was hard for the workers to get around everything. She said the cemetery staff was respectful of her feelings and she has respect for the cemetery staff. She said that some of the fences are out of control. DM Summers read a letter sent in by Jessica Sorenson, she explained the grieving process and her research regarding decorating of graves. She asked that fences be allowed, and she sent a picture of how she thought they should be kept.</p>	<p style="text-align: center;"><b>Public Comment</b></p>
<p>Mir with Delta Vector reported that Ades Agypti go from egg to mosquito in 3 to 5 days. Balloons should not be allowed because they hold water when they deflate. Eggs can live with no water for about a year and then when water is added they can grow into mosquitos; that is why this clean up and elimination of water needs to be a long-term solution and ongoing. The WALS larvaside that was sprayed last year was a short-term solution and for the full 8-week spraying process it would cost 6 to 8 thousand to the cemetery. Spraying only kills the eggs, the mosquitos are immune to the spray. The Bond is not enough to offset the cost of WALS. Bat houses are not enough since bats eat at night while the mosquitos are not active – these are day biters. Best practice is on-going clean up and elimination of standing water. The last testing done at the cemetery showed 60 to 70% of containers were positive for larvae. She also said that West Nile is very active now and everyone should wear protective clothing/spray. Hector with Delta Vector introduced himself and he said he was new to the area, and he gives kudos to the cemetery for taking action. They left handouts for everyone and enough to pass out to members of the public.</p>	<p style="text-align: center;"><b>Item 3 Report on mosquito clean up by Delta Vector</b></p>
<p>Mikayla Gutierrez presented 3 mural designs for the back wall of the Pavilion in Silent Hearts. She anticipates the cost to be about \$6,000 including supplies and scaffolding. She expects the mural to take her about 4 weeks to complete. After reviewing the designs the Board asked her to enhance the designs and include mountains, a clearer path in the middle going to the top, clouds and to be sure it has a calming feel.</p>	<p style="text-align: center;"><b>Item 1 Mural Presentation</b></p>
<p>MMSC Felts/Ouzounian To accept minutes as amended. (removed – "Trustees discussed not ranking items on the plan". (removed - "DM Summers" and replaced with "Trustees Felts and Philpot"). All Ayes.</p>	<p style="text-align: center;"><b>Minutes from Regular Meeting 5-26-21</b></p>

<p>Changes to the flower policy to include both mosquito abatement and landscaping issues were discussed along with some public comment input. A member of the public expressed that the press release needed to go out to Spanish TV, radio and newspaper and signs at the cemetery should be in Spanish as well. A member of the public wanted the cemetery to allow fences and leave items on the stones as long as there was no standing water. This item was tabled for the next meeting and DM Summers was asked to reword the policy.</p>	<p>Item 3 Flower Policy Revision</p>
<p>Will explained the different options, needs and recommendations for improving the pumps. He is in the investigation process and will be coming back to the board with a plan for improvement and updating of the system. The goals are to get communication between pumps and balance out the work of each pump. Isolation valves are needed so the whole system doesn't have to be shut down. DM Summers was asked to order "not drinking water" signs to be put on the spickets since the well water is not treated.</p>	<p>Item 2 Pump report and recommendations for isolation valves &amp; communication between pumps</p>
<p>Public Employee Evaluation &amp; Salary Negotiation Entered closed session at 11:14am, DM Summers asked to step out and then asked back in at 11:40am – Out of closed session at 11:55am</p>	<p>Closed Session pursuant to Sec#54957 Evaluation and Salary of DM</p>
<p>Board Chair Link announced that DM Summers was given a 3% increase in salary and her contract would be renewed for another year. Trustee Johnson stated that the Board appreciates the outstanding performance of DM Summers under the difficult circumstances of the past year.</p>	<p>Announcement for closed session</p>
<p>Summers gave her report.</p>	<p>Strategic Plan and Managers Report</p>
<p>Summers gave her report.</p>	<p>Burial Count and Workload report for May</p>
<p>Philpot presented the plan. MMSC Ouzounian/Felts To accept the plan as presented. All Ayes.</p>	<p>Continue update of Strategic Plan – led by Trustee Philpot</p>
<p>MMSC Johnson/Ouzounian for Philpot to be the next Chairperson. All Ayes. MMSC Philpot/Felts for Johnson to be the next Vice Chair All Ayes MMSC Link/Philpot for Ouzounian to be the next secretary. All Ayes</p>	<p>Board positions</p>
<p>MMSC Felts/Johnson To accept as presented. All Ayes.</p>	<p>Financial Reports and Credit Card Statement</p>
<p>The Board and the DM will be attending the CAPC Educational and Area Meeting in SLO in October. DM Summers to register and make reservations. Philpot reported that she attended the Central Valley Local Chapter meeting of CSDA and it was very interesting. Link announced that he received a \$10,000 donation from Mr. and Mrs.</p>	<p>Other Board Matters</p>

<b>Nash. Mr. Nash would like to see some improvements done to the Chapel and have it used more often. A thank you letter was sent to them.</b>	
<b>There being no further business the meeting was adjourned at 12:15 pm.</b>	<b>Adjournment</b>
7-28-2021 Geneva Philpot, Board Chair	Cindy Summers, Dist. Manager
	