

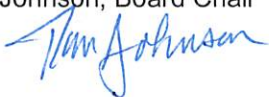
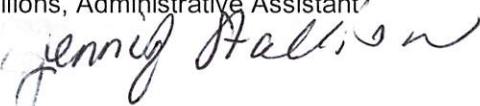
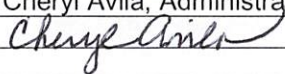
Minutes from 8-31-2022 regular meeting

VISALIA PUBLIC CEMETERY DISTRICT
 BOARD OF TRUSTEES' REGULAR MEETING
 WEDNESDAY, AUGUST 31, 2022 - 9:00 A.M - CEMETERY OFFICE

MINUTES

<p>Trustees Johnson, Philpot, Ouzounian, Link, and Alexander were present. District Manager, Summers was excused. Staff members Stallions and Avila were present. There was one member of the public present, Don Johnson, American Legion, Post 18. Chair Johnson called the meeting to order at 9:00 a.m.</p>	<p>CALL TO ORDER AND RECORD OF ATTENDANCE</p>
<p>Don Johnson, American Legion, Post 18 spoke to the issue of the vandalism of the medallions at the Southland Niche Bank, The group is in support of replacing the medallions and is coordinating their efforts with Visalia Granite and Marble and the Cemetery staff.</p>	<p>PUBLIC COMMENT (Stolen Medallions)</p>
<p>Consent Calendar was reviewed. There was discussion of minutes from 7-27-2022 meeting. It was noted that adjournment time on Page 2 was 1:30 p.m not a.m. Trustees commented on the letter from Carol Griese, CAPC Executive Director. There was discussion regarding DM Summers, going forward to give "options not recommendations" to the Trustees, as derived from her recent evaluation. It was noted that the evaluation process may need to be changed. MMSC to accept consent items as corrected. Ouzounian/Philpot. All Ayes.</p>	<p>CONSENT CALENDAR (Minutes, Burial Count, Workload Report, Manager Report/ Strategic Plan Update, Informational letter from CAPC re: 2023 annual conference)</p>
<p>Trustees, staff, and Don Johnson, American Legion, Post 18, toured the Southland Niche Bank to view the niches in which Veteran medallions were stolen. Don Johnson, American Legion, Post 18, reiterated that the Veteran's group is in support of replacing the medallions and will be coordinating with VGM and Cemetery staff through October 22, 2022.</p>	<p>TOUR OF SOUTHLAND NICHES (Stolen Medallions)</p>
<p>Trustees, staff, and Don Johnson, American Legion, Post 18, toured the Cemetery Chapel. Board reviewed the options for chairs, paint, carpet, and fundraising as presented. After discussion, a MMSC to rescind the use of carpet runners, flooring only; to use chairs rather than the pews; to paint the roof, trim, and outside doors with the colors as presented, and to utilize fundraising in the future for chairs @ \$100.00 each to include a plate. Philpot/Alexander. All Ayes Trustees expressed interest in purchasing chairs.</p>	<p>TOUR OF CHAPEL (Rescind the use of carpet runners, to use chairs rather than pews, paint roof, trim and outside doors, fundraising)</p>
<p>Discussion of Westside expansion regarding the Sale and Purchase of Land improvements only on four Cemetery houses on N. Rinaldi Street. MMSC to approve Resolution 2022-05, including Exhibit A as submitted. Link/Alexander. All Ayes</p>	<p>Westside Expansion N. Rinaldi – Resolution 2022-05, including Exhibit A</p>
<p>Discussion on the addition of the "Silent Hearts West" to the Marker Policy regarding upright stones only and graves can be sold in any number. (No longer sold as family plots). Tabled until next meeting for more specific clarification..</p>	<p>Addition of Silent Hearts West marker policy</p>

to continue to make exceptions as needed

<p>Trustees reviewed the request from Beer Monuments to make a one-time exception to the Marker policy regarding a base for an upright stone with a width of 12 inches", not 14 inches, as per Cemetery policy. MMSC to deny request received from Beer Monuments and DM Summers make it a policy to allow a temporary stone to be placed prior to placement of an upright as long as proof of purchase is provided to the Cemetery from the family. Philpot/Ouzounian. All Ayes.</p>	<p>REQUEST FROM BEER MONUMENTS (Width of base)</p>
<p>Discussion regarding a request from Trustee Philpot to reinstate her as a CAPC Mentor Trustee. MMSC for Chair Johnson to draft a letter for board approval, regarding support of Trustee Philpot to be reinstated as a CAPC Mentor Trustee due to her knowledge and passion of the industry. Ouzounian/Link. Alexander, Johnson, Link, Ouzounian Ayes. Philpot recused.</p>	<p>REQUEST FROM TRUSTEE PHILPOT (Letter of support to reinstate Trustee Philpot as CAPC Mentor Trustee)</p>
<p>Discussion on flower donations for memorial services. Staff to gather information from other public entities and to be tabled to September meeting.</p>	<p>FLOWER DONATIONS</p>
<p>Trustees reviewed the 2021/2022 "Actual to Budgeted Amount Summary" report and will continue to review on a quarterly basis.</p>	<p>Review of 2021/2022 "Actual to Budgeted Amount Summary" report</p>
<p>The financial transactions were reviewed. MMSC to accept the August 2022 financial transactions as presented. Philpot/Link. All Ayes. Chair Johnson questioned the balance in the investment account, "New Fund Loan". Clarification at next meeting.</p>	<p>FINANCIAL TRANSACTIONS AND CREDIT CARDS</p>
<p>Trustees discussed landscaping, chemicals, upcoming "Day of the Dead" chapel event, 10-22-2022. Discussion about the possibility of rededicating chapel and a plaque for the Nash family.</p>	<p>OTHER BOARD MATTERS (Landscaping, chemicals, Chapel event)</p>
<p>There being no further business, the meeting was adjourned @ 11:42 a.m.</p>	<p>ADJOURNMENT</p>
<p>8-31-2022 Tom Johnson, Board Chair  Staff Jenifer Stallions, Administrative Assistant  Staff Cheryl Avila, Administrative Assistant </p>	