

**VISALIA PUBLIC CEMETERY DISTRICT
BOARD OF TRUSTEES' REGULAR MEETING
WEDNESDAY, SEPTEMBER 28, 2022 - 9:00 A.M.**

MINUTES

<p>Trustees Johnson, Philpot, Ouzounian, Link, Alexander were present. Also present were staff members District Manager Summers, Avila, Lopez and Stallions, Walter Deissler and Thom Black, Architects. There were three members of the public present.</p> <p>Chair Johnson called the meeting to order at 9:04 a.m.</p>	<p>CALL TO ORDER AND RECORD OF ATTENDANCE</p>
<p>City of Visalia Manager, Leslie Caviglia introduced herself. She discussed the idea of incorporating City and Cemetery ventures to enhance community involvement. Also discussed was the topic of groundwater sustainability.</p> <p>Jeremy Marple, Miller Memorial Chapel introduced himself as the new Pre-Need counselor.</p> <p>Vicki Gilson introduced herself and expressed appreciation to the Cemetery Board of Trustees and staff.</p>	<p>PUBLIC COMMENT (Leslie Caviglia, City Manager, Miller Memorial (Jeremy Marple, Pre-Need Counselor), Vicki Gilson)</p>
<p>The consent calendar was reviewed. Trustee Philpot pulled from the Consent Calendar the Manager's Report and Update to Strategic Plan to discuss the last paragraph "Due to the rent raises limitations enacted...". DM summers to contact the attorney to get an interpretation of the law.</p> <p>DM pulled the minutes to clarify verbiage with regards to a request from Beer Monument regarding stones and to continue "to allow DM to make exceptions of placing a temporary stone prior to the placement of a stone as long as proof of purchase is provided". MMSC to approve consent items as amended. Ouzounian/Link. All Ayes.</p>	<p>ACTION ITEMS:</p> <p>CONSENT CALENDAR (Minutes, Burial Count, Workload Report, Manager Report/Strategic Plan Update, Signing of DM contract, Signing of letter to C.A.P.C. regarding reinstatement of Philpot to Mentor Trustee)</p>
<p>Architect Walter Deissler gave updates on the new office project, contract proposal, general plan amendment and rezone to quasi-public, working with the City and SCE for the utility infrastructure; to be taken to a public hearing. DM discussed an email from the attorney regarding the proposal. After discussion, MMSC to accept the Architect Proposal, including Exhibits A, B, and C as amended with the following changes: add: public contract language, under "Terms: primary contact": Walter Deissler; "Retainer": Delete retainer; Under "Description of services included", #4. Escorting plans through City (not county) Building Department." and that Board of Trustees', Chair Johnson, not DM, to sign the proposal. Philpot/Alexander. All Ayes. Exhibit D & E to be postponed.</p>	<p>UPDATES FROM ARCHITECT, WALTER DEISSLER (Contract proposal, general plan amendment and rezoning to quasi-public)</p>
<p>There was no closed session. District employee was not present with no prior contact either by phone, texts, or email.</p>	<p>CLOSED SESSION</p>
<p>The Board discussed giving direction to DM in relation to options vs. recommendations. It is the consensus of the Board of Trustees for DM to provide more than one recommendation. <i>as appropriate appropriate.</i></p>	<p>DIRECTION TO DM (Regarding options vs. recommendations)</p>

